

3314 Payment for Goods and Services

The Governing Board desires to have invoices paid on time in order that the district may take advantage of available discounts and avoid finance charges. The district shall not be responsible for unauthorized purchases.

The Superintendent or designee may pay invoices in excess of previously approved purchase order amounts without further Board approval when the excess amount is not greater than ten per cent of the purchase order amounts and/or represents sales tax, transportation charges or charges made for the detention of a shipment during loading or unloading.

Board Approved:

April 15, 2004

Effective Date: July 1, 2004